

# PAKISTAN DEFENCE OFFICERS HOUSING AUTHORITY

2-B, East Street, Phase-I, Defence Housing Authority, Karachi.

Telephones: 9266801-5, 111 589 589, Fax: 5886406

Web Site: www.dhakarachi.org/E-mail:dha@dhakarachi.org

# A

## FORM OF APPLICATION FOR REGISTRATION IN CATEGORY "A" (AYE)

**READ THE INSTRUCTIONS CAREFULLY BEFORE FILLING**

OFFICE USE ONLY
Membership No. _____
Date _____

SERIAL

PHOTO  
(Please Paste)

(Passport Size)  
(Attested)

### PERSONAL PARTICULARS

1. Personal No : \_\_\_\_\_
2. Rank/Name : \_\_\_\_\_
3. Date of Commission \_\_\_\_\_
4. Serving/Retired \_\_\_\_\_
5. Arm/Svc \_\_\_\_\_
6. Unit/Regt \_\_\_\_\_
7. Formation \_\_\_\_\_
8. Date of SOD/SOS \_\_\_\_\_
9. Cause of Retirement \_\_\_\_\_
10. Marital Status :  Married  Single  Divorcee  Widower
11. CNIC No. 

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12. Khandan No. (As given in CNIC) \_\_\_\_\_
13. Date of Birth (dd/mm/yy) \_\_\_\_\_
14. Nationality \_\_\_\_\_
15. Domicile \_\_\_\_\_
16. Visible Mark of identification \_\_\_\_\_
17. Religion \_\_\_\_\_
18. Sect \_\_\_\_\_

### PROFESSIONAL INFORMATION

1. Qualification \_\_\_\_\_
2. Profession \_\_\_\_\_
3. Designation \_\_\_\_\_
4. Name/Address of Organization \_\_\_\_\_

### ADDRESS

1. Present Mailing Address \_\_\_\_\_  
\_\_\_\_\_
2. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_
3. E-Mail : \_\_\_\_\_

### CONTACT

1. Tele Office : \_\_\_\_\_
2. Residence : \_\_\_\_\_
3. Mobile : \_\_\_\_\_
4. Fax : \_\_\_\_\_
5. Other : \_\_\_\_\_

**TO BE FILLED IN BLOCK LETTERS**  
**PAKISTAN DEFENCE OFFICERS HOUSING AUTHORITY**  
**DETAILS OF FAMILY MEMBERS**

1.	<b>FATHER'S NAME</b>		Photo			
	<b>CNIC NO.</b>			-		
	<b>ADDRESS</b>					
	<b>TELEPHONE NOS.</b>	LAND LINE:		MOB:		
2.	<b>MOTHERS'S NAME</b>		Photo			
	<b>CNIC NO.</b>			-		
	<b>ADDRESS</b>					
	<b>TELEPHONE NOS.</b>	LAND LINE:		MOB:		
3.	<b>SPOUSE' NAME</b>		Photo			
	<b>CNIC NO.</b>			-		
	<b>ADDRESS</b>					
	<b>TELEPHONE NOS.</b>	LAND LINE:		MOB:		
4.	<b>CHILDREN OVER 18 YEARS</b>					
	(1)	<b>NAME</b>	Photo			
		<b>CNIC NO.</b>			-	
		<b>ADDRESS</b>				
		<b>TELEPHONE NOS.</b>		LAND LINE:	MOB:	
	(2)	<b>NAME</b>	Photo			
		<b>CNIC NO.</b>			-	
		<b>ADDRESS</b>				
		<b>TELEPHONE NOS.</b>		LAND LINE:	MOB:	
	(3)	<b>NAME</b>	Photo			
		<b>CNIC NO.</b>			-	
		<b>ADDRESS</b>				
		<b>TELEPHONE NOS.</b>		LAND LINE:	MOB:	
	(4)	<b>NAME</b>	Photo			
		<b>CNIC NO.</b>			-	
		<b>ADDRESS</b>				
		<b>TELEPHONE NOS.</b>		LAND LINE:	MOB:	
5.	<b>CHILDREN UNDER 18 YEARS</b>					
	(1)	<b>NAME</b>	Photo			
		<b>Child Registration No.</b>			-	
	(2)	<b>NAME</b>	Photo			
		<b>Child Registration No.</b>			-	
	(3)	<b>NAME</b>	Photo			
		<b>Child Registration No.</b>			-	
	(4)	<b>NAME</b>	Photo			
		<b>Child Registration No.</b>			-	

**Date** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Name** \_\_\_\_\_

**Note :**

- Use Extra Sheet if necessary.

**CERTIFICATE FOR SERVING OFFICERS**  
**(To be signed by Commanding Officer)**

Certified that the above particulars of PA \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_  
have been checked and found correct .

Unit Stamp : \_\_\_\_\_

Signature \_\_\_\_\_

Rank \_\_\_\_\_

Name \_\_\_\_\_

Appt \_\_\_\_\_

**COUNTER SIGNATURE**

(To be counter signed by Formation Commander not below the rank of Brigadier)

Signature \_\_\_\_\_

Rank \_\_\_\_\_

Name \_\_\_\_\_

Appt \_\_\_\_\_

Date : \_\_\_\_\_

**Notes:-**

1. Not applicable for retired officers. Retired officers to attach copies of AB-557/PAFA-373/AB-566.
2. Civilian Officers to submit certificates as per specimen duly countersigned by respective Head of Department & Accts Branch

**BANK DRAFT/PAY ORDER**

Pay Order/Bank draft No. \_\_\_\_\_ amounting to Rs . \_\_\_\_\_

dated \_\_\_\_\_ drawn on \_\_\_\_\_

on account of membership fee is attached.

**TO BE SIGNED BEFORE DHA DESIGNATED OFFICER**

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

**Thumb Impression**

**Male (Left) Female (Right)**

**FOR OFFICE USE**

Date \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Administrative Officer

# **C E R T I F I C A T E**

I, certify that:-

1. The above particulars are correct.
2. I have never been allotted any plot in Defence Housing Authority Karachi before.
3. I am prepared to accept Registration in Category 'A' (AYE) of the Pakistan Defence Officers Housing Authority, and to subscribe to its fee and mosque fund.
4. I hereby confirm that I fully understand that I shall be governed for allotment of plot in accordance with GHQ Policy issued on in subject vide GHQ AG's Branch (W&R Dte) DHAs Cell letter No. 05/502/DHAs Cell dated 03 Aug 2005 as amended from time to time.
5. I will abide by all the existing rules and regulation laid down by the Defence Housing Authority Karachi including any changes that are incorporated in such Rules/ Bye Laws and regulation from time to time.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

## **INSTRUCTIONS** **CATEGORY 'A' (AYE) MEMBERSHIP**

### **General**

1. Eligibility for Membership: -
  - a. Serving and retired officers of Pakistan Armed Forces.
  - b. Serving Civilian Officers Paid out of Defence Service Estimate (BPS 17 & above).
2. Officer on deputation/secondment to other Department/Service will write their original rank and not of where they are serving.
3. Membership fee and advance Development charges to be paid with the application through Bank Draft/Pay Order in favour of DHA, Karachi (Mosque Fund not applicable to Non Muslim).
4. Original CNIC and Defence Service Identity Card or Retired Officers Identity Card must be in possession while appearing before DHA Designated Officer.
5. This Membership is for life and renewable after every 05 years.
6. Any observation noted at the time of sign before has to be rectified prior to proceed further.

### **Completion of Form**

1. In case of more than one marriage, details of all wives are required.
2. All attached documents must be readable.
3. No overwriting/cutting/erasing is acceptable.
4. Two copies of latest passport size photographs duly attested to be attached with the application.
5. Retired Armed Forces Officers are required to attach Photostat of their documents AB-557 (Certificate of Service), PAFA-373 (Pension Certificate) and AB-566 (Retired Officer Identity Card) duly attested.
6. Serving Civilian Gazetted Officers are required to furnish a certificate from his head of department and concerned Account Department.
7. Incomplete forms will not be accepted.
8. No entry is to be left blank.
9. All columns must be filled in BLOCK LETTER.

### **Documents To Be Attached**

1. Pay Order/Bank Draft for Registration fee payable to Defence Housing Authority, Karachi.
2. Two latest passport size photographs duly attested.
3. Two copies of the National Identity Card duly attested.
4. Attested copy of Form 'B' or CORO orders for details of family members.
5. Certificate of service in case of civil officers only.

**CERTIFICATE**

**FOR CIVILIAN OFFICERS**

**(To be signed by Head of Department)**

(Only for Civilian Officers paid out of Defence Services Estimate (BPS 17 & above).

It is certified that Mr. Mrs. Mst. Miss \_\_\_\_\_

CNIC No. 

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is serving as \_\_\_\_\_ in BPS \_\_\_\_\_ since \_\_\_\_\_.

Office Seal

Signature \_\_\_\_\_

Name. \_\_\_\_\_

Designation. \_\_\_\_\_

Station. \_\_\_\_\_

Date \_\_\_\_\_

**CERTIFICATE**

**(To be signed by the concerned Accounts Branch)**

It is certified that the above named officer is being paid out of Defence Services Estimate.

**To be certified by Head of respective  
Accounts Deptt / Concerned Controller  
of Accts.**

Date \_\_\_\_\_